

Department of Contracts
Notre Dame Ravelin
FLORIANA

To Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

16 February 2018

PUBLICATION OF PROCUREMENT POLICY NOTES

In line with the functions of the Director of Contracts, the Department of Contracts (DoC) regularly publishes Procurement Policy Notes (PPNs), whereby Contracting Authorities are provided with the most appropriate course of action so as to achieve an optimal outcome for a procurement process. The formulation of procurement policies is drawn up after senior management consultations, high-level decisions, use of best practices, the interpretation and simplification of the regulations, as well as, the implementation of suitable public procurement procedures.

All the Procurement Policy Notes are accessible through the Department of Contracts' website under the 'Publications' section (<http://contracts.gov.mt>). Alternatively, all ePPS account holders may access the said PPNs, grouped in a zipped folder, through the 'Resources' section of Government's e-Procurement platform (Electronic Public Procurement System – ePPS).

It is to be noted that a Procurement Policy Note may contain annexes, templates and/or examples. In addition, a PPN may be repealed or reviewed and updated as necessary.

In order to facilitate and promote the publication of Procurement Policy Notes, the Department shall endeavour to publish a quarterly Contracts Circular whereby an overview of the main policies published or updated is provided accordingly.

Enclosed with this circular, at Annex 1, the Department of Contracts is providing a list of Procurement Policy Notes published to date.

Contracting Authorities are encouraged to submit any queries to their respective Ministry's Procurement Section or to their Ministerial Procurement Unit (MPU), as the case may be.

Anthony Cachia
Director General (Contracts)